



Knockbracken Healthcare Park  
Saintfield Road  
Belfast  
BT8 8BH

T: 028 9056 5860  
F: 028 9056 5861  
E: [nican.office@hscni.net](mailto:nican.office@hscni.net)  
W: [www.cancerni.net](http://www.cancerni.net)

To: HSC Trust Modernising Endoscopy Services Project Teams  
Bowel Cancer Screening Project Team  
All Endoscopists  
HSC Trust Governance Managers

### **For wide circulation**

14 July 2010

Dear Colleague

### **Re: Endoscopy Patient Information**

I write to you as Clinical Lead of the regional Modernising Endoscopy Services Project Team.

Last year, the MES Project Team agreed that **there should be standardised patient information leaflets for use across the region** for the following endoscopic tests:

- Colonoscopy
- Flexible Sigmoidoscopy
- OGD/Gastroscopy
- ERCP

The leaflets are available at [www.cancerni.net/MES](http://www.cancerni.net/MES).

**This letter is to advise you that the MES Project Team have agreed that these leaflets should be used with immediate effect by all HSC endoscopy services.**

## The leaflet development process

After a quality appraisal exercise of the existing information, we agreed to adapt leaflets originally developed for Southern HSC Trust.

The adapted information leaflets have been consulted on for clinical accuracy among the MES Project Team and the services that they represent.

Through NlCaN Patient & Public Involvement, we have sought and acted upon the views of patients and the public.

More information about each leaflet's development is noted at the end of it.

## Practical arrangements

Our intention is that the leaflets can be printed locally. Each has space for contact details to be added. Alternatively endoscopy units may wish to arrange for their leaflets to be printed professionally in bulk. In accordance with the Disability Discrimination Act, service providers are required to make reasonable adjustments for people with a disability – this includes provision of information in alternative formats. This responsibility remains with Trusts as service providers.

## Conditions of use

Any modification (apart from adding contact details) will invalidate the consultation processes carried out during the leaflets' development and would mean that the unit is deviating from the agreed regional position.

## For further information

Should you have any queries, please contact Mrs Danny Sinclair, Regional Coordinator for Patient Information, NI Cancer Network, who has been involved in this work (email [Danielle.Sinclair@hscni.net](mailto:Danielle.Sinclair@hscni.net) or telephone 028 90 56 58 60).

Yours faithfully,



Kourosh Khosraviani  
Clinical Lead  
Modernising Endoscopy Services Project